



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1.Name of the Institution

Karanjia Autonomous College,  
Karanjia

- Name of the Head of the institution **Jogeswar Mohanta**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **06796296033**
- Alternate phone No. **06796220236**
- Mobile No. (Principal) **8249095408**
- Registered e-mail ID (Principal) **karanjiacollege@gmail.com**
- Address **AT-KARANJIA, PO-KARANJIA, DIST-MAYURBHANJ**
- City/Town **KARANJIA**
- State/UT **ODISHA**
- Pin Code **757037**

##### 2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **03/11/2011**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status **Grants-in aid**
- Name of the IQAC Co-ordinator/Director **Subash Chandra Jena**
- Phone No. **06766256600**
- Mobile No: **9437045045**
- IQAC e-mail ID **karanjiacollege@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.karanjiacollege.com/kjkphoto/pdffile/aqar/AQAR-2021-22-10.04.2023.pdf>

**4. Was the Academic Calendar prepared for that year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://www.karanjiacollege.com/kjkphoto/pdffile/aqar/23122021/Common\\_Academic\\_Calendar\\_2022-23.pdf](https://www.karanjiacollege.com/kjkphoto/pdffile/aqar/23122021/Common_Academic_Calendar_2022-23.pdf)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.05</b>	<b>2009</b>	<b>15/06/2009</b>	<b>14/06/2014</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.13</b>	<b>2016</b>	<b>19/01/2016</b>	<b>18/01/2021</b>

**6. Date of Establishment of IQAC**

**18/06/2009**

**7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
<b>Karanjia Autonomous College, Karanjia, Dist- Mayurbhanj</b>	<b>OHEPEE</b>	<b>World Bank</b>	<b>23/03/2018</b>	<b>59700000</b>

**8. Provide details regarding the composition of the IQAC:**

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

**9. No. of IQAC meetings held during the year** 04

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10. Did IQAC receive funding from any funding agency to support its activities during the year?** No

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Workshop on Stress Management 2. Blood Donation Camp 3. Workshop on Profession Ethics 4. Disaster Management 5. Campus Placement

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
Organising Career Counselling Programme	01 No. of Career Counselling programme was organised by IQAC to guide the students for their career journey.
Proposal to College Management for opening of new subjects at UG level and also opening of PG in few subjects in ARTS stream.	New subjects are permitted to open in Computer Science and Geology in Science, Education and Santali in Arts and new PG in History and English.
Proposal was submitted for organising National / International Seminar by different departments.	01 National Seminar was organised by the Department of Pol. Science in collaboration with MPC Autonomous College, Baripada in the month of March-2023.

**13. Was the AQAR placed before the statutory body?** Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body, Karanjia Autonomous College, Karanjia	16/07/2023

**14. Was the institutional data submitted to AISHE ?** Yes

- Year

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Karanjia Autonomous College, Karanjia
• Name of the Head of the institution	Jogeswar Mohanta
• Designation	Principal
• Does the institution function from its own campus?	Yes
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• Autonomous Status (Provide the date of conferment of Autonomy)	03/11/2011
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• Phone No.	06766256600				
• Mobile No:	9437045045				
• IQAC e-mail ID	karanjiacollege@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.karanjiacollege.com/kjkphoto/pdf/file/aqar/AOAR-2021-22-10.04.2023.pdf">chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.karanjiacollege.com/kjkphoto/pdf/file/aqar/AOAR-2021-22-10.04.2023.pdf</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.karanjiacollege.com/kjkphoto/pdf/file/aqar/23122021/Common_Academic_Calendar_2022-23.pdf">https://www.karanjiacollege.com/kjkphoto/pdf/file/aqar/23122021/Common_Academic_Calendar_2022-23.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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<b>6.Date of Establishment of IQAC</b>			18/06/2009		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Karanjia Autonomous College, Karanjia, Dist-Mayurbhanj	OHEPEE	World Bank	23/03/2018	59700000	
<b>8.Provide details regarding the composition of the IQAC:</b>					

<ul style="list-style-type: none"> <li>• Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>	
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<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
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Proposal was submitted for organising National / International Seminar by different departments.	01 National Seminar was organised by the Department of Pol. Science in collaboration with MPC Autonomous College, Baripada in the month of March-2023.				
<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Governing Body, Karanjia Autonomous College, Karanjia</td> <td>16/07/2023</td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	Governing Body, Karanjia Autonomous College, Karanjia	16/07/2023
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Governing Body, Karanjia Autonomous College, Karanjia	16/07/2023				
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Year</li> </ul>					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>10/01/2023</td> </tr> </tbody> </table>		Year	Date of Submission	2022	10/01/2023
Year	Date of Submission				
2022	10/01/2023				
<b>15. Multidisciplinary / interdisciplinary</b>					
<p>The college runs in multidisciplinary mode under CBCS curriculum. This includes core course (own discipline), generic elective (other discipline), EVS and literature. The multidisciplinary teaching method promotes understanding when students learn in</p>					



heterogeneous ways. It assists students in developing a pragmatic approach by allowing them to choose their subjects they want to study. They understand how that discipline contributes to their newly learned knowledge of the subject. They will also begin to think holistically, and be able to deduce why it is important to learn a subject or why they would dislike. In this college, Holistic Education is an approach to teaching that focuses on the academics and social needs of students. The educators seek to fulfil the academic requirements of the students and teach them the right methods by which they can face the challenges of life. They try to engage all aspects of the learner that includes the mind, spirit, and body. They focus on a transformative approach of education. The students learn through different experimental ways. They work in groups and enhance their abilities and skills through various practical projects. The students are allowed to learn at their own pace. So, the teachers try to teach students in their best possible ways. Also, they help them to increase their self-confidence. And they plan lessons that are for learning and not just academics. The main objectives are: Educating the whole student viewing students as part of the whole Embracing a caring classroom culture engaging in experiential learning, Cognitive development Physical development and Social development.

#### **16.Academic bank of credits (ABC):**

Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their academic journey. It will enable the students to open their accounts and give multiple options for entering and leaving colleges or universities. ABC can be considered as an authentic reference to check the credit record of any student at any given point of time. Thus, the concept of ABC is a fuel to boost the efficiency of faculty and help students embrace a multi-disciplinary educational approach. The idea is to make students "Skillful Professionals" and help their overall growth.

#### **17.Skill development:**

Employability is a person's ability to be skillful in all the categories mentioned above. The career counselling cell of this college has designed and runs program with the vision of enhancing employability among fresh graduates and undergraduates. In the CBCS curriculum, there is a Skill Enhancement Course (SEC) on different skills for all undergraduate students. The college has also provided space to run vocational courses like Creche and

Principle management and Office Management for students. The students are encouraged to study skill based courses available online in platforms like SWAYAM etc.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

As communities, worldwideweb becomes more interconnected, the ability to speak multiple languages takes on increased importance. Bilingualism is increasingly essential for surviving and succeeding in an integrated global economy. The value of an individual who can effectively communicate and collaborate across cultures is all-time high. This means the need for skilled teachers who can implement bilingual education in the college is also steadily rising. The cognitive benefits associated with bilingual education are nothing sort of astonishment. From higher test scores to surprising health benefits, the cognitive effects alone are enough to cement bilingualism as a permanent staple of the higher education system. The following are just a few of the cognitive

advantages to bilingual education: Increased ability to solve problems, think creatively and recognize patterns, Improved academic performance, Enhanced linguistic awareness and understanding of an individual's native language, Increased ability to apply concepts to novel situations Improved focus and decision-making, Improved cultural and social skills In this college the teachers use bilanguage in classes to teach the students in a better way. In AECC course the students have the options of learning different languages. Exposure to two languages encourages students to develop an appreciation for the differences in cultures. Bilingualism is more than just the ability to speak more than one language – it's a multicultural approach to interpersonal interactions that can dramatically improve an individual's social skills.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome-Based Education (OBE) is a learning method focuses completely on student's competency. While OBE primarily focuses on the learner and the learner's capability to achieve the outcomes, the teachers take on the greater role of becoming facilitators and mentors. A well-developed OBE-based learning should have alternate teaching-learning techniques and various activities to ensure success. Also, insightful feedback from the students helps in reshaping the curriculum. The OBE model measures the progress of graduates in three parameters, through:

Program Outcomes (PO) • Program Specific Outcomes (PSO) • Course Outcomes (CO) The assessment methods are then defined to measure the achievement of these goals. Irrespective of the time required, or the method used, the only outcome aimed for, is success for every student which is measured by the student's ability to meet the outcome criteria, established previously. There is continuous evaluation to help students reach their goals. This college has adopted a number of methods to determine the OBE like: Institution's Vision & Mission : Institutions need to decide a short-term goal as well as longterm goal in terms of students' learning outcomes, their personal growth, skill development, and institution's overall performance. The vision & mission is divided as per the departments first, so that the higher aim of the entire institution could be achieved within a specified time. Departments formulate their vision and mission aligning with Institute's Vision and Mission.

## 20.Distance education/online education:

The college is presently providing education in distance mode through Odisha State Open University (OSOU) in different UG and PG subjects. However, the college were taken in virtual/ online mode and blended mode during the current academic session.

## Extended Profile

### 1.Programme

1.1 14

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1 1431

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 351

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3

408

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3.Academic

3.1

14

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2

66

Number of full-time teachers during the year:

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of programmes offered during the year:	<b>14</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Total number of students during the year:	<b>1431</b>
File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>
2.2 Number of outgoing / final year students during the year:	<b>351</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	<b>408</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of courses in all programmes during the year:	<b>14</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2	<b>66</b>

Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	<a href="#">View File</a>	
3.3	52	
Number of sanctioned posts for the year:		
<b>4.Institution</b>		
4.1	673	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	69	
Total number of Classrooms and Seminar halls		
4.3	67	
Total number of computers on campus for academic purposes		
4.4	256.75	
Total expenditure, excluding salary, during the year (INR in Lakhs):		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The CBCS syllabus prescribed by the parent University i.e. MSCB University, Baripada is followed by this institution with some changes by the board of studies with the final approval of the Academic Council in conformity with the UGC guidelines for Autonomous Colleges. Quality education for students remains the target of the institution in this competitive and academic environment at present. Course Curriculum with relevance to the local, national and global needs is being implemented in the institution in different programs like Environmental Biology,

Business Administration and Ethics & Value Education. During each academic year different departments conducts technical seminars, workshops, project writing and industrial visits with the active participation of students. Regular alumni meet, seminars and talks by eminent scholars and interaction with research organizations help adding value to the curriculum. These activities not only help implementing the curriculum but also providing hands on experience to the students. Through different national and international journals, reports, books as well as e-resources to the students, our college library provides access to the repertoire of knowledge, helping the learners for their internship and research projects and also assisting the teaching learning processes. The mentor-mentee system followed by this institution compliments the pursuit of effective curriculum transaction.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="https://www.karanjiacollege.com/igac.aspx">https://www.karanjiacollege.com/igac.aspx</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

02

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

09

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

14

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

**Karanjia Autonomous College stands for values likes compassion**



and commitment to development of self and society. The College has several courses which integrate various cross cutting issues as part of their curriculum. These courses familiarize students towards socio-cultural issues and encourage them to find plausible solutions for building a better society and environment. Academically, Generic Electives, Skill Enhancement Courses and Ability Enhancement Compulsory Courses are offered in all the departments, to help the students critically examine issues related to gender, environment and ethics. Environmental Studies, a compulsory course for all programs aims to sensitize students about various threats to the environment and guide them for building self-sustainable environment. Various seminars on Gender, Human Values, Environment and Sustainability have been conducted by the various departments of the College regularly. Strengthening its commitment to the community, the college signed an MOU with KIIT University to exchange resources for Research activities and faculty exchange programme. Karanjia Autonomous College has carefully planned its infrastructure so as to prioritize conservation of the environment. There has been a conscious effort to preserve flora and fauna of the campus. The building is well provisioned for students with disability. Celebration of Independence Day, Republic Day, International Yoga Day etc. bring home the message of truth, peace, right conduct and non-violence.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

04

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above****1803**

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects****408**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**B. Any 3 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.karanjiacollege.com/kjkphoto/pdf/StudentsFeedback2022-23.pdf">chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.karanjiacollege.com/kjkphoto/pdf/StudentsFeedback2022-23.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.karanjiacollege.com/kjkphoto/pdf/StudentsFeedback2022-23.pdf">chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.karanjiacollege.com/kjkphoto/pdf/StudentsFeedback2022-23.pdf</a>
Any additional information	No File Uploaded

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

484

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

343

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The proctorial classes offer a powerful and effective mechanism to departmental teachers to gain feedback from the students regarding their academic performance. In the proctorial sessions by means of personal interviews students are encouraged to overcome their inhibitions to reveal any difficulties they might be encountering in coping with the requirements of the curriculum. Often, students share the difficulties being faced by them in benefitting from the lectures, or in the practical classes. This information is informally shared with other teachers of the departments during academic discussions so that all the teachers focus liberally to improve comprehension and perception of under performers. However, performance in examination remains the significant criterion in identifying the slow- and advanced learners. Prior to the publishing of Semester examination results by the institution, the Board of conducting Examiners in each programme analyse the result statistics and gets an opportunity to deliberate on the performance of the students. This knowledge helps the teachers in formulating a corrective and remedial strategy to be employed in the following semester for the underperforming students. In pursuance of this strategy, the teachers take special care in the classes to ensure that slow learners achieve a sound understanding of the topics.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/08/2023	1431	65

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institution along with traditional lecture method uses various student centric pedagogical techniques for an effective teaching learning experience to improve learning outcomes for students such as Experiential Learning Techniques; Research Projects: Final year students from across the departments are made to complete research-based projects on topics related to their syllabi and other areas, such projects help to develop their research aptitude. Field Visits/Industrial Visits: Industrial visits are undertaken to understand the working of plants and organizations. Field trips to biodiversity parks i.e. Similipal National Park and Bhitarkanika National Park, various heritage sites i.e. Konark Sun Temple, Sri Jagannath Temple, Puri, Khandragri & (Udaygiri Buddhist sites) etc. are organized by various departments to promote grass root understanding of concepts. Slum visits are organised by the department of Economics & Sociology respectively to gain an understanding of the geographical, socio-political and economic factors of the lives of the people living in slum areas. Participative learning Techniques: Group Discussions, Students' seminars, Debates, Project works) Student Seminars, Group discussions debates and Problem- Solving Techniques: Extensive use of Case Studies to improve the problem-solving ability of the students. Faculties make use of models, graphs, power point presentation through ICT tools, Zoom App, Google Meet App to present the content of the syllabus. Tutorial classes are also undertaken regularly to solve the difficulties for slow learners. The Mentor-Mentee system also provides very helpful for the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Apart from the traditional method of teaching the faculty members use ICT enable learning tools and resources available with us. 53 Numbers of number of teachers use ICT (LMS, e-Resources) ICT Tools and Resources available along with 10 Nos. ICT enabled classrooms and smart classrooms.

The library provides accessibility to e-resources vide INFLIBNET to teachers and students. The digital library also helps in accessing information from across in the world, easy search and retrieval of information, etc.

Teachers have also started taking lectures online on Google Meet, Zoom, Microsoft Teams, etc .They share reading materials, short notes, YouTube Content, e-books over different media like Google Classroom, E-Mail, WhatsApp, etc.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://www.karanjiacollege.com/ict.aspx">https://www.karanjiacollege.com/ict.aspx</a>
Upload any additional information	No File Uploaded

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

62

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The College strictly adheres to the systematic pattern of functioning every academic year based on Academic Calendar which is prepared after being discussed at length by the HODs and Section Heads meeting at the beginning of every year well in advance the IQAC, the heads of the Departments were requested to

prepare Plans of Action for the coming academic year for designing the Academic Calendar keeping in view of number of working days required, national, State, weekly and other local holidays.

The Academic Calendar exhibits a positive balance between non-academic activities, teaching and examination schedule. Course wise Curricular Plans and Teaching Plans are prepared keeping alignment with the objectives of Outcome Based Education.

The individual departments prepare individual lesson plans adhering to the institutional academic and teaching plans. The timetable for the session is prepared and distributed accordingly. and each individual teacher maintains his/her hour based Teaching Diary .

Departmental evaluation and internal academic audit as well as the academic and administrative committee are constituted by the college authority for the above said purpose.

The Principal of the institution also visits different departments every now and then to ensure that academic calendar and teaching learning activities are followed in letter and spirit.

The Faculty wise Curricular and Teaching Plans are authenticated by the Head of the Department periodically.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

65

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

10

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

428

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

35



File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

56

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The College has been continuously carrying out of reforms in its examination procedure through integration of IT in all the procedures and processes of the examination system. The reforms have also been implemented in the continuous internal assessments modes and components. Internal assessment is done through Mid Semester, Special Mid semester and Practical examinations in between End Semester examinations. Project work, Seminars, assignments, Viva-Voce etc are also conducted . The internal assessment marks of the student are uploaded in database with EMS software.

#### IT Integration and Reforms:

Adopting semester patterns of examination with continuous evaluation system for all Regular(UG),Self-Financing(UG) programmes.

The Back Paper Examination is done for the benefit of the students.

One time Examination Card generation through SAMS for Regular UG

programs.

Online form fill up for the examinations from the academic session 2020-21.

Online Result publication through College website.

Receipt online application from the students for Re-addition/ Re-Checking of marks.

Encoding and decoding of answer booklets

Declaration of results within 45 days from the last date of examination

Entry of Mark sheets in NAD portal and Dig locker are done for students and employment agencies for quick and secure access of mark sheets anywhere in the world.

Credit and Grade Point system has been introduced since 2015-16.

Quick Grievance Redressal Mechanism has been developed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.karanjiacollege.com/examination.aspx">https://www.karanjiacollege.com/examination.aspx</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Outcome Based Education is a student-centric learning approach and is made mandatory to Higher Educational institution by all regulatory bodies like UGC, NAAC etc. It helps the students to accomplish predetermined set of expected knowledge, skills, values or attributes that a student should acquire at the completion of his/her program. A total of 14 courses from all programmes in UG that includes both theory and practical have been adopted by the institution as recommended by the higher education department, Government of Odisha. The course structure includes Core, generic, discipline specific, Skill enhancement, value based and AECC. The syllabus of each programme provides

clear information about core courses, generic elective courses, fundamental courses, discipline specific courses and also the learning outcomes of different programmes. The syllabus also provides information about scheme of instruction and evaluation. The POs and COs primarily aim at imparting knowledge and skills for building students' competence and personality. There is also an emphasis on holist development of the students as the learning outcomes focus on imparting values and ethics and improving their interpersonal and communication skills. The POs/PSOs/COs of all the programmes are communicated to all the stakeholders of the programme through faculty meetings, Student orientation programmes, Parents meetings and BOS meetings. The details syllabi, POs/PSOs/COs are published in the college website.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://www.karanjiacollege.com/kjkphoto/pdf/PO&amp;CO2022-23.pdf">https://www.karanjiacollege.com/kjkphoto/pdf/PO&amp;CO2022-23.pdf</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The attainment of Programme Outcomes and Course Outcomes are calculated through programme and course related assessments. The assessment methods used are:

##### Examination results

Board of Conducting Examiners, before the publication of all semester results meet to analyse the performance of the students.

Discussions are held regarding the course outcomes as envisaged at the beginning of the session and whether performance of the students reflects the desired objective embodied in the course outcome.

- The student's progression to higher education
- Placement of students
- Seminars Viva-Voce for project papers and field works.

- The course outcomes are also scrutinised during the regular proctorial meetings. This is a forum in which teachers have an opportunity to analyse the performance of individual student's and to assess whether the Programme Outcomes and Course Outcomes are adequately attained.
- Extracurricular competitions like Essay, Debate, Quiz also formed an indirect but valuable measure for assessment of Programme Outcomes and Course Outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.karanjiacollege.com/igac.aspx">https://www.karanjiacollege.com/igac.aspx</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

351

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.karanjiacollege.com/kjkphoto/pdf/StudentsFeedback2022-23.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and

implemented

A research committee has been formed in the college constituting the following members.

1. Sri Jogeswar Mohanta, Principal-Cum-Chairman
2. Dr. Abani Kanta Dash, Convenor
3. Dr. Nusrat Salim, Member
4. Sri Subash Chandra Jena, Member
5. Dr. Priyajeet Sinha, Member

They are entrusted to formulate research policy from time to time and update the same as per the need of the hour.

1. To create and promote a culture of research among the faculty and staff of Karanjia (Autonomous) College, Karanjia.
2. To identify research areas and specify research topics of academic, practical and socially relevant issues.
3. To organize seminars/conferences on research topics and training programmes in research methodology.
4. To ensure quality, integrity and ethics in research.
6. To facilitate the publication of research papers.
7. To establish a suitable Research Culture through various research initiatives and programmes.
8. To encourage faculty members to publish research papers and undertake various research projects of social and economic importance.
12. To depute faculties to various workshops Symposium, seminars and conferences in their respective fields as well as in the areas of contemporary importance.
13. To develop suitable infrastructure in the college that will help to undertake different research projects.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

#### 3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

#### 3.2.3 - Number of teachers recognised as research guides

2

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution encourages the faculty members of various departments to come up with innovative ideas for the welfare of the students. The students are given opportunity for project works and fieldworks. In the social science subjects, fieldwork activities enable the students and faculties to engage with the community. Development of entrepreneurial attitude is integral to the curricular content of some departments.

1. A well-defined Research Policy was introduced by the institution along with the policy framed by the UGC has been followed up. And all the faculty members are encouraged to engage themselves in research activities.
2. A National Seminar was held on : State of Indian Democracy: Issues and challenges on 03.03.2023 and 04.04.2023 organised by the Department of Political Science, Karanjia Autonomous College, Karanjia, Dist- Mayurbhanj in collaboration with M.P.C. Autonomous College, Baripada, Dist- Mayurbhanj.
3. A student friendly mobile app for the benefit of the



students.

4. A student friendly online examinations system has been introduced since 2020-21.
5. Online examination related grievance redressal system was introduced in the academic year 2022-23 for change of subjects, re-addition and re-checking of marks.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

2

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

1

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1_c_4jZ9uGLKVOrekp-Z08k9vlobLWz7T/view">https://drive.google.com/file/d/1_c_4jZ9uGLKVOrekp-Z08k9vlobLWz7T/view</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.10

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

15000

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Sensitisation Programme carried out by the NSS & YRC units of the college in adopted Village Ankura under Karanjia NAC area here COVID vaccine awareness programme and Dengu Malaria Awareness programme has been conducted during the month of August and September 2021. The NSS units of our college organised mega free eye checkup and cataract surgery camp to facilitate the deceased patients in and around Karanjia NAC. The plantation programme of about five thousands saplings has been conducted by the NSS unit in 05.07.2022 in the village of Sarubali with the collaboration of Forest Department Karanjia, Dist- Mayurbhanj under the Govt. of Odisha. A number of other awareness programme including women empowerment, career counseling workshops etc. are also been conducted.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

04

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

67

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

8863

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

03

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only**

**functional MoUs with ongoing activities to be considered)**

6

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college spreads over a pollution free green campus of about 13.95 Acres of land having with 84255 Sq. fts. / 7827.54 Sq. mtrs. built up area comprising of Administrative and Academic blocks , separate buildings for Library, Laboratories, Science Block, Commerce Block, RUSA Building, Language Lab, Smart Class Room, Principal's Residence, Staff Quarters, Guest House, NCC office, NSS Office, YRC office, office space for Yoga, Canteen, Hostels for Boys and Girls students , Staff Common Rooms, Indoor GYM, Health Centre, Conference Halls, Computer Lab, Boys/Girls Common Room, Odisha State Open University study Centre, Language lab, Cycle & Two wheeler stand, Tennis Court, a playground, Indoor Stadium. Physical Facilities for Teaching-Learning: The College has adequate number of classrooms, seminar halls and laboratories. There is round 54 numbers of classrooms, seminar hall for each department and 07 well-furnished laboratories for physical science, Biological science, mathematical sciences and subjects available in the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

**1. Indoor Sports facility.**

**2. Gymnasium**

**3. Yoga Centre**

**4. Badminton Court**

**5. Open Gym**

**6. Football Field**

**7. Cricket Field**

**8. Tennis Court**

**9. Table Tennis**

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>

**4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities**

**10**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)**

**256.75**

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS software: INFLIBNET SOUL 3.0
- Nature of automation (full or partial) :Partially, to be fully automated by the end of March-2024.
- Version: Soul 3.0
- Year of automation: 2015-16 & upgraded in the year of 2022-23.

Library is partially automated using Integrated Library Management System (ILMS). Karanjia (Autonomous) College, Karanjia has a standard library having an accession of nearly about 36,161 books, 1350 No. of journals etc. In the year 2016 partial Automation of the library was taken up. Library Automation was earlier carried out by M/S Easy Technologies Pvt. Ltd., Bhubaneswar and at present it has been assigned to , M/S INFLIBNET Centre Infocity, Gandhinagar-382007.Gujarat by using IFLIBNET Soul 3.0 version.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

A. Any 4 or more of the above



File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

2.5

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

75

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Karanjia Autonomous College, Karanjia follows the IT policy as per E & IT Department, Govt. of Odisha and it has a policy covering WiFi, CCTV Surveillance & has allocated budgetary provisions for updating its IT facilities. An approximate towards Wifi automation Rs 2,60,000/-: Telephone & Internet Rs 24,000/-; Computer & CCTV maintenance Rs 60,000/- have been spent for these purposes. Due to Covid-19 Constraints & SOP advisory issued by the Government students are denied to physical classes

**&Examinations.** Online classes& Examinations were held through different online platforms such as ZOOM App, Google Meet,Webex along with e mails & Whatsapp sharing .The college supports to data Services & sharing to teachers for these purposed. Teachers are motivated to their mobile data & hotspot synchronisation making teaching learning conductive & for academic excellence.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1431	67

File Description	Documents
Upload any additional information	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

66.44

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has a written mission, set of objectives that respect the autonomy, identity and integrity of the stakeholders. The institution has its own policy and associated procedures for maintaining and utilizing the Physical, intellectual, digital infrastructure of the institution with a commitment to ensuring the quality in all respect. The management of the institution gives utmost priority to extension of physical infrastructure of the institution for providing adequate number of classrooms for teaching-learning activities. The laboratories are well equipped to cater to the needs of the science students as well as social science students having practical components from time to time in view of syllabic need. ? The language laboratory is fully utilised for conducting soft skill programmes and spoken tutorial classes for better employability of the students. Emphasis is always given to keep the latest published books of all subjects for providing learning resources to the teachers and the students. Every year, books are purchased as per the need of the programmes. Automation of the college library was partially done by M/S Easy Solution, Bhubaneswar for acquisition, cataloguing, circulation

of library transactions and at present the college automation is undertaken by M/S INFLIBNET Centre Infocity, Gandhinagar-382007.Gujarat for full automation of the college library and it is under process and expected to be completed by the end of March-2024.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.karanjiacollege.com/kjkphoto/pdffile/QualityMaintenancePolicy.pdf">https://www.karanjiacollege.com/kjkphoto/pdffile/QualityMaintenancePolicy.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

633

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

253

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga,**

**A. All of the above**

<b>Physical fitness, Health and Hygiene)</b>	
<b>Awareness of Trends in Technology</b>	
File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	No File Uploaded
Any additional information	No File Uploaded
<b>5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year</b>	
152	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
<b>5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees</b>	A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

20

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of outgoing students progressing to higher education

95

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

03

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students are important stake holders and they are involved in allround development of the Institution. They do represent in various Committees of the Institution like Internal Quality Assurance Cell (IQAC). Representation of students from Arts, Science and Commerce streams in IQAC is given emphasis for direct participation. Organisation of workshops for student's on preparation of project reports. Timely publication of examination results. In all the Departments, students representatives are elected as Seminar Secretaries, Assistant Seminar Secretaries and Class representatives. They act as student representatives in their respective departments. They take active part in all the departmental activities like organisation of Departmental seminar, competitions and other curricular and cultural activities. Students are elected / nominated to students' union for organizing various curricular and extracurricular activities in the institution. There is residential committee wherein students do represent for taking decision with regard to allround development of the five hostels in the institution. Students also represent the library committee to look into the overall improvement of library and reading room facilities. In this way there is decentralization in the process of management.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

13

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of Karanjia Autonomous College, Karanjia is a registered association under the registration of society Act 1860 by the additional register of Society, Mayurbhanj, Baripada. One alumni association member Mr. Umesh Agarwalla has donated Rs.10000/- for organisation of a National Seminar by the Political Science Department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

### 5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>



**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The college in its 59th year, reiterates on its mission to and the vision of the institution. High quality educational programmes and healthy practices are being implemented keeping in mind the mission and vision of the institution to prepare the young minds as responsible and useful citizens. The College has a multi-layered hierarchy structure that allows all stakeholders to participate in decision making. The Governance structure of the College consists of the Governing Body, the Principal, and other bodies. The apex regulatory body is the Governing Body and the Principal acts as the authorised Representative of the Government to plan and implement the institutional quality policy. The various administrative wings and academic departments of the College are effectively governed through formation of mandatory bodies such as Academic Advisory Council, IQAC, Staff Council, Purchase Committee etc. having well defined roles and principles keeping in sync with the vision and mission of the College. Staff Council meetings are regularly held to discuss about the functioning of the various Committees. The Academic Council Meeting was Held on 29.08.2022 to approve the syllabus modified/recommended in the Board of Studies Meetings for the session and other academic matters.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution ensures a smooth and transparent functioning via decentralising different roles of various stakeholders viz. teaching staff, non-teaching staff and students. Upon the commencement of the academic year, the Principal notifies the assignments of Co-curricular and extracurricular duties to the Members of the teaching Staff of the college. various tasks such as admission, examination is divided between teaching and nonteaching staff. The decentralized teams of the members of the

staff for various activities in the college is attached herein. Teachers' participation in Staff Council is an illustration of decentralization and participative management. The Principal chaired the Staff Council and the senior most teacher acts as the Council's Secretary. Teachers function as members of different committees and each committee is headed by a convenor. Full body IQAC meetings were held on 23.12.2022 and 30.05.2023 and the inputs from the IQAC were put into practice. Each department works under the aegis of its Head of the Department, further each teacher is allocated a list of students to mentor. Additionally, students were nominated as Seminar Secretary/Class representatives to ensure student representation. The College has an Alumni Association which contribute significantly to the development of the institution through financial and other support services.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

As a premier educational institution of the district, the College fulfils primary responsibility of imparting quality education to the students by preparing them to face contemporary challenges, to develop critical thinking and lead the world towards a better future. The Institutional Development Plan(IDP) Committee crucially contributed to the execution of the infrastructural development for the current session. The Common minimum programmes formulated by the Government were implemented in true spirit and letter. An academic block with 18 class rooms and one computer lab has been constructed to provide better physical facility to the students. The Development Committee met on several occasions to implement institutional strategic plans. In the field of NSS , one student was awarded , the best Volunteer (Male)for the session 2022-23 by the MSCB University, Baripada. Under Yoga training Programme, yoga classes for one day was held for students on 21.06.2022. In the field of Sports,

an Inter college Football tournament was arranged by the College from 01.11.2022 to 05.11.2022.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Executive Committee body of the college which plans, monitors, and executes the broad activities of the college. The committee is headed by the President Governing Body, and the Principal-cum-Secretary as Ex-Officio member. Further, the Academic Council is the body of the college which is responsible for deliberating upon proposals for examination reforms, opening of new programmes, approval of the proposals of the Board of studies of the college. The academic council has statutory members nominated by the Vice Chancellor of the affiliating university as well as by the Executive Council of the college. At the departmental level, Heads of the Department are entrusted with the responsibility of managing the departmental affairs and overseeing the academic works of the Departments like preparation of courses of studies and approval of result of their own departments. The IQAC cell of the college monitoring the qualitative academic and curriculum activities of the institution. They are supported by Demonstrators / Lab Staff/ Store Keepers and other Group D employees. The Principal runs the college administration with the help of HODs and other officials of his office. The Staff members of the college are assigned with different co-curricular and extracurricular responsibilities for smooth management of the college. The Librarian is in-charge of the library and supervises the library assistants and attendants in order to keep it in proper working order.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution is always very supportive and protective to the interest of the employees of both teaching and non-teaching staff. It undertakes effective welfare measures in the larger interest of the staff in need. The following welfare measures that the institution has adopted are :

- to prevent the staff from health hazards the college has arranged for RO and UV water purifiers for drinking water purpose in all departments as well as the library and staff common room.
- in case of any medical exigency members of staff together come forward to give moral and monetary support to an employee of any cadre and rank.
- well maintained washrooms are provided for the staffs with proper sanitary fittings at their departments.
- the institution also issues Identity cards to both

teaching and non-teaching staff members for their identities as an employee of this institution.

- all the employees have free access to wi-fi connection within the campus to aid them in the teaching learning process and their research work.
- the college library is well-equipped with wi-fi and digitalization of all recommended books in each stream for the students as well as for the teachers to strengthen their research activities.
- there is a provision for allotment of staff quarters for teaching and non-teaching staff of the college. The staff quarters are situated well within the college premises for the beneficiaries.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

07

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

The institution regularly facilitates the conduct of next external financial audit by the Government of Odisha and Directorate of Local Fund Audit, Bhubaneswar, Odisha (DLFA) on yearly basis. The college authorities provide all sorts of assistance to facilitate the process of audit by presenting relevant files, bills, vouchers, orders, cashbook etc. to the audit team. Similarly internal verification of bills, vouchers, cashbooks etc. are done regularly. Audit objections are complied as per the suggestions made by the audit team. The accounting procedure is done through College Accounting Procedure Automation (CAPA). Currently the Government financial audit of the college for the financial year 2022-23 is in progress.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.20

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Karanjia Autonomous College, Karanjia is a Government aided institution and all the financial aspects of the institution are conducted as per the prevailing Financial and General rules and guidelines of the Government of Odisha. The mandate for numerous internal committees is clearly defined, and they hold meetings to estimate expenditure relating to their respective areas of operation in concordance with the prevailing regulations, upon which proposal for the expenditure is received by the college authority from them. The development Committee is the Central body which identifies the needs and requirements of the institution, and resolves to allocate funds for various activities of the college. The purchase committee is the internal body responsible for supervising the process of purchase / procurement. A senior officer is designated as the Accounts Bursar, who is responsible for ensuring adherence to government-stipulated financial norms. Steps were initiated for greater engagement with the Alumni for the strengthening of the college infrastructure.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college takes up various initiatives for substantial quality increment of the college. It has been promoting quality-related activities and issues through various programmes and activities such as seminars, workshops, symposia, conferences, academic meetings and similar events and programmes for the stakeholders of the institution. The step has been taken for Automation of Examination system of the College. The Institution has already implemented the on-line publication of result, online form fill up and students grievances through online system. The institution has already procured about 16 thousands e-contents / e-books for college Library through EBSCO. The IQAC has conducted Surveys on Student Satisfaction and sought feedback on curriculum. It has also conducted Gender Audit, Administrative and Academic Audits and Audits on the status of Persons with Disability. Meetings have been convened to deliberate upon the recommendations of the Audits, and actionable targets been identified for execution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC kept itself abreast of all activities related to Teaching- Learning being practised in the institution. At the commencement of the Academic Session 2022-23, the meeting of Academic Council was held on 09.09.2022 and the meetings of the



Board of Studies in all the programmes were held to review the existing course content and to recommend the list of Question Setters, Moderators and examiners. The departments maintained student attendance registers and progress registers. Percentage Calculation of Student attendance was carried out by the committee for Abstract of Attendance. Student Seminars and Execution of Student Projects were conducted by all departments. For assessment of the Strength and Weaknesses of the Teaching-Learning infrastructural set-up, the IQAC also catalysed the conduct of Administrative- and Academic Audit. The IQAC took stock of the Learning outcomes basing upon the information obtained from the Examination Section of the college, and through enumeration of Student Placement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

## 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. A gender audit for the Academic session 2022-23 was conducted by the Gender Audit Committee of the college under the auspices of the IQAC. The report was placed before the IQAC in a meeting and actionable aspects were identified.

2. For all the streams, a compulsory course of "Ethics and Values" introduced by Govt. of Odisha from the academic session 2022-23 aims at sensitizing the students regarding women empowerment, and the policies framed to bring about gender balance in society.

3. On the occasion of International Women's Day, on 7th March, 2023, the department of Political Science organised a Gender sensitisation programme in the month of December-2022.

5. Counselling Cell of the institution is actively providing psychological support and guidance to the students of the institution, irrespective of gender, who are undergoing psychological distress.

6. Prominent displays of anti-ragging slogans, helpline numbers and contact details members of different cells and their numbers are displayed all over the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.karanjiacollege.com/kjkphoto/pdffile/audit/GenderAuditReport2022-23Final.pdf">https://www.karanjiacollege.com/kjkphoto/pdffile/audit/GenderAuditReport2022-23Final.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The mission of this institution for a clean, green & pollution free campus, as per the approval of college authority. The college administration has enlisted the professional services of a specialised agency for maintenance of hygiene and cleanliness of the college campus. Garbage bins have been kept at various places of the college campus. Garbage is regularly collected by the authorise agency of Notified Area Council, Karanjia. For the disposal of solid waste and liquid wate management, The sanitation of college is looked after by four number of work persons and the wastes are removed on daily basis.

(1) Liquid wastes and solid waste are disposed by the systems designed and maintained by the Public Health department.

(2) This Institution does not generate any radioactive waste. Hazardous prescribed norms.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3.Pedestrian-friendly pathways</b></li> <li><b>4.Ban on use of plastic</b></li> <li><b>5.Landscaping</b></li> </ol>	<p><b>A. Any 4 or All of the above</b></p>
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File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

<p><b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3.Environment audit</b></li> <li><b>4.Clean and green campus recognitions/awards</b></li> <li><b>5.Beyond the campus environmental promotional activities</b></li> </ol>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

**College nurtures sensitivity, love and respect for a diverse group**

**of students with enabling strategies:**

**1. Canteen facility inside the campus, Playgrounds, Boys' and Girls' Common Room, Library and Reading Room facilities are made available to all students, irrespective of their social background and gender.**

**2. Students coming from different socio-economic backgrounds and regions are treated equally in the college campus and the departments. Equality Challenge Units are set up in the departments to enquire into their problems and remedial measures are taken accordingly.**

3. Besides, English, Odia, and Sanskrit are also taught and activities undertaken in all 3 languages. In the college magazine, articles belonging to major languages are published. The magazine caters to students coming from different linguistic and communal backgrounds.

4. Inclusive environment is provided for PwD students. There are specially-constructed ramps, and toilets facilitating their movement in attending classes, library etc. Students are sensitized to the needs of the physically-challenged. Blind students are specially taken care.

5. For the sensitisation and welfare of students, teaching and nonteaching

personnel, the College has a Sexual Harassment Cell, Grievance Cell for students, an Equal Opportunity Cell as well as an Internal Complaints Committee.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Vigilance Week was also commemorated in the Campus (From 26.10.22 to 01.11.22) sensitizing the members of the staff and the students to become honest and responsible citizens. Students and staff took an oath to this effect on Dt 01.11.2022 in online mode. A meeting was organized with the principal in the Chair. The College celebrates the Independence Day & Republic Day exuberantly. These are the foremost occasions when the institution, through the activities of the day, gets ample opportunity to inculcate the crucial values of sovereignty, socialism, secularism, democracy, republican character of Indian State, justice, liberty, equality, fraternity, human dignity and the unity and integrity of the nation in the students and the employees. Besides, the NCC units of the college embody the institutional commitment to the fundamental duty of defending

the country and rendering national service when called upon to do so. The NSS and YRC units of the college, through their activities, Promoted harmony and the spirit of common brotherhood in society transcending religious, linguistic and regional or sectional diversities. Through curricular instruction and extracurricular events for environmental awareness, the HEI inculcates the importance of the duty to protect and improve the natural environment.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college is keenly aware of its role in the building of

informed citizens who understand their roles as future ideal citizens. In keeping with this objective, students and staff members celebrate many national and international commemorative days in the institution. Like every year, Independence day was celebrated on 15.08.2022 and Republic Day was celebrated in the College Campus on 26.01.2023. On these days, the national Tricolour was unfurled by the Principal and The National anthem as well as other patriotic songs are recited by all those present. The NCC units of the college Hold Parades and assembled to record their pledge of allegiance to the country and the constitution. A detailed list of the commemoration of national and international by the various constituent units of the college is attached herewith for reference.

Besides the days of national importance, The International Women's Day has been celebrated in the institution.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The institution is situated on the foot of Similipal Bio Sphere and the present status of this Bio Sphere is in a very alarming condition due to illiteracy of the tribal people of the locality. This institution undertook several massive plantation drive in the locality in collaboration with Divisional Forest office, Karanjia.

The institution has been regularly conducting Mega Health Check-up Camps (Eye Check-up and Cataract surgery camps) every year for the benefit of the local tribal people of Karanjia Revenue Sub-division.

The institution has introduced Santali Language as a new subject



since 2020-21 and this is the only Non-Govt. institution in Odisha under MSCB University which has introduced Santali as a core subject at Under Graduate stage.

- Only Non-Govt. Aided College in Odisha which has a Department of Santali for at Undergraduate level for promoting tribal language and literature.
- This institution regularly undertakes massive plantation programme in collaboration with Divisional Forest office, Karanjia (under Forest, Environment and Climate change Department, Govt. of Odisha) for maintaining Ecological balance.
- This institution regularly undertakes Mega Health camps (Eye Check-up and Cataract surgery camps) every year since 2020-21 for the benefit of the tribal people of the locality.

File Description	Documents
Best practices in the Institutional website	<a href="chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.karanjiacollege.com/kjkphoto/pdf/best_practice2024.pdf">chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.karanjiacollege.com/kjkphoto/pdf/best_practice2024.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Institution caters to the Higher Educational needs of both Mayurbhanj and Keonjhar districts and some parts of Singh Bhum district of Jharkhand State with substantial tribal populations. The College has enabled and ensured opportunities for under graduate education of the first generation learners, especially 65% of women students of the locality.

Conservation and sustainable development through awareness, camps of a number of tribal communities living in and around Similipal Biosphere Reserve with 1076 species of plants, 42 mammals, 264 birds, 39 reptiles and 12 amphibians) which lies not far from the Institution, is pursued by the Institution in teaching, experiential learning and extension activities (outreach programmes).

The non-tribal students learn to appreciate the strength of tribal heritage. This leads to mutual respect and fellow feeling among the students coming from different communities and locality, thus creating an ambience of tolerance and appreciation for each other. As it is situated in a rural / tribal area it aims at preserving its rich cultural heritage being keenly aware of its responsibility to sensitise its alumni to this sociocultural legacy.

File Description	Documents
Appropriate link in the institutional website	<a href="chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.karanjiacollege.com/kjkphoto/pdf/Distinctiveness.pdf">chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.karanjiacollege.com/kjkphoto/pdf/Distinctiveness.pdf</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- New Programme at Under Graduate level in Geology, Computer Science, Santali & Education.
- New Post Graduate courses in English and History.
- Completion of 02 Nos. of new Hostels i.e. 01 no. of 120 bedded ST & SC Boys' Hostel & 120 bedded ST & SC Girls' Hostel.
- Proposal for construction of 10 numbers of new smart classrooms.
- Proposal for construction and opening of a new e-Library.
- Proposal for construction of a running tracks for the college students.
- Proposal for opening of Skill based new subjects and programmes as per the new CBCS syllabus.
- Upgradation of College library system INFLIBNET Soul 2.0 to INFLIBNET Soul 3.0.
- Improvement of Library Reading room by installing of 02 numbers of Split Air Conditioners and Chairs.
- Construction of a new Administrative Building.
- Upgradation of teachers' Common room and Students' common room.
- Construction of new Toilets for students.