YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	Karanjia Autonomous College, Karanjia
• Name of the Head of the institution	Bhagirathi Prusty
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	06796220236
• Alternate phone No.	06796220270
• Mobile No. (Principal)	9437143649
• Registered e-mail ID (Principal)	karanjianet@rediffmail.com
• Address	At/Po- Karanjia, Dist- Mayurbhanj, Odisha
• City/Town	Karanjia
• State/UT	Odisha
• Pin Code	757037

2.Institutional status

• Autonomous Status (Provide the date of conferment of Autonomy)	03/11/2011
• Type of Institution	Co-education
• Location	Semi-Urban

- Financial Status **Grants-in aid**

- Name of the IQAC Co-ordinator/Director **Subash Chandra Jena**

- Phone No. **06796220236**

- Mobile No: **9437045045**

- IQAC e-mail ID **karanjianet@rediffmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)
https://www.karanjiacollege.com/kjkphoto/pdffile/aqar/AQAR-2020-21-21.02.2023.pdf

4.Was the Academic Calendar prepared for that year?
Yes

- if yes, whether it is uploaded in the Institutional website Web link:
https://www.karanjiacollege.com/kjkphoto/pdffile/aqar/23122021/Common_Academic_Calendar_2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.05**	**2009**	**15/06/2009**	**14/06/2014**
Cycle 2	**B**	**2.13**	**2016**	**19/01/2016**	**18/01/2021**

6.Date of Establishment of IQAC **18/06/2009**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Karanjia Autonomous College, Karanjia, Dist-Mayurbhanj	**OHEPEE**	**World Bank**	**23/03/2018**	**59700000**

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI

  [View File](#)

9.No. of IQAC meetings held during the year   `03`

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Stress Management Training. 2. Blood Donation camp. 3. A Workshop on Professional Ethics. 4. A Training on Disaster Management.`

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Organising Career Counselling Programme.	02 Nos. Career Counselling Programme were organised to guide the students for their career journey.
Student-faculty satisfaction survey.	Student-faculty satisfaction survey was conducted through online and submitted before the Higher education dept. Govt. of Odisha for review and report.
Organising regular National & In house Seminars through hybrid mode i.e. physical and webinar mode .	03 Nos. of Webinars were conducted by the various depts. and large nos. of faculty members were participated in different National & International Webinars on Virtual mode.

13.Was the AQAR placed before the statutory body?   Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body, Karanjia Autonomous College, Karanjia.	07/12/2022

14.Was the institutional data submitted to AISHE ?   Yes

- Year

Part A

Data of the Institution

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• Pin Code	757037
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• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Grants-in aid
• Name of the IQAC Co-ordinator/Director	Subash Chandra Jena

• Phone No.	`06796220236`
• Mobile No:	`9437045045`
• IQAC e-mail ID	`karanjianet@rediffmail.com`
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.karanjiacollege.com/kjkphoto/pdffile/aqar/AQAR-2020-21-21.02.2023.pdf
4.Was the Academic Calendar prepared for that year?	`Yes`
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.karanjiacollege.com/kjkphoto/pdffile/aqar/23122021/Common_Academic_Calendar_2021-22.pdf

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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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6.Date of Establishment of IQAC	`18/06/2009`

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
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8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File	

9.No. of IQAC meetings held during the year	03	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

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- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body, Karanjia Autonomous College, Karanjia.	07/12/2022

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2021	10/01/2023

15.Multidisciplinary / interdisciplinary

The college runs in multidisciplinary mode under CBCS curriculum. This includes core course (own discipline), generic elective (other discipline), EVS and literature. The multidisciplinary teaching method promotes understanding when students learn in heterogeneous ways. It assists students in developing a pragmatic approach by allowing them to choose which subjects they will study and what rewards they may receive. They understand how that discipline contributes to their newly learned knowledge of the subject. They will also begin to think holistically, and they will be able to deduce why it is important to learn a subject they would otherwise dislike. In this college, Holistic Education is an approach to teaching that focuses on the academics and social needs of students. The educators seek to fulfil the academics requirements of the students and teach them the right methods by which they can face the challenges of life. They try to engage all aspects of the learner that includes the mind, spirit, and body. They focus on a transformative approach of education. The students learn through different experimental ways. They work in groups and enhance their abilities and skills through various practical projects.The students are allowed to learn at their own pace. So, the teachers try to teach students in their best possible ways. Also, they help them to increase their self-confidence. And they plan lessons that are

for learning and not just academics. The main objectives are:
Educating the whole student Viewing students as part of the whole
Embracing a caring classroom culture Engaging in experiential
learning Cognitive development Physical development Social
development.

16.Academic bank of credits (ABC):

Academic Bank of Credits (ABC) is a virtual/digital storehouse
that contains the information of the credits earned by individual
students throughout their learning journey. It will enable
students to open their accounts and give multiple options for
entering and leaving colleges or universities. ABC can be
considered as an authentic reference to check the credit record
of any student at any given point in time. Thus, the concept of
ABC is fuel to boost the efficiency of faculty and help students
embrace a multi-disciplinary educational approach. The idea is to
make students "skillful professionals" and help their overall
growth

17.Skill development:

Employability is a person's ability to be skillful in all the
categories mentioned above. The career counselling cell of this
college has designed and runs program with the vision of
enhancing employability among fresh graduates and undergraduates.
In the CBCS curriculum, there is a Skill Enhancement Course (SEC)
on different skills for all undergraduate students. The college
has also provided space to run vocational courses like Creche and
Principle management and Office Management for students. The
students are encouraged to study skill based courses available
online in platforms like SWAYAM etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As communities worldwide become more interconnected, the ability
to speak multiple languages takes on increased importance.
Bilingualism is increasingly essential to surviving and
succeeding in an integrated global economy. The value of an
individual who can effectively communicate and collaborate across
cultures is at an all-time high. This means the need for skilled
teachers who can implement bilingual education in the college is
also steadily rising. The cognitive benefits associated with
bilingual education are nothing short of astounding. From higher
test scores to
surprising health benefits, the cognitive effects alone are
enough to cement bilingualism as a permanent staple of the higher

education system. The following are just a few of the cognitive advantages to bilingual education:
Increased ability to solve problems, think creatively and recognize patterns Improved academic performance
Enhanced linguistic awareness and understanding of an individual's native language Increased ability to apply concepts to novel situations Improved focus and decision-making Improved cultural and social skills In this college the teachers use bi-language in classes to teach the students in a better way. In AECC course the students have the options of learning different languages. Exposure to two languages encourages students to develop an appreciation for the differences in cultures. Bilingualism is more than just the ability to speak more than one language — it's a multicultural approach to interpersonal interactions that can dramatically improve an individual's social skills.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a learning method focusing completely on student competency. While OBE primarily focuses on the learner and the learner's capability to achieve the outcomes, the teachers take on the greater role of becoming facilitators and mentors. A well-developed OBE-based learning should have alternate teaching-learning techniques and various activities to ensure success. Also, insightful feedback from the students also helps in reshaping the curriculum. The OBE model measures the progress of graduates in three parameters, through: Program Outcomes (PO) · Program Specific Outcomes (PSO) · Course Outcomes (CO) The assessment methods are then defined to measure the achievement of these goals. Irrespective of the time required, or the method used, the only outcome aimed for is success for every student which is measured by the student's ability to meet the outcome criteria, established previously. There is continuous evaluation to help students reach their goals. This college has adopted a number of methods to determine the OBE like: Institution's Vision & Mission : Institutions need to decide a short-term goal as well as longterm goal in terms of students' learning outcomes, their personal growth, skill development, and institution's overall performance. The vision & mission is divided as per the departments first, so that the higher aim of the entire institution could be achieved within a specified time. Departments formulate their vision and mission in aligned with Institute Vision and Mission.

20.Distance education/online education:

The college is presently not providing education in distance mode at any level. However, the college were taken in virtual/ online mode and blended mode during the current academic session keeping in view of the COVID-19 situation as and when required. The college has a established a study centre for Odisha State Open University which provides education in distance mode.

Extended Profile

1.Programme

1.1	**14**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1	**1380**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2	**334**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3	**361**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1	**14**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

51

Number of full-time teachers during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3

52

Number of sanctioned posts for the year:

4.Institution

4.1

673

Number of seats earmarked for reserved categories as per GOI/State Government during the year:

4.2

69

Total number of Classrooms and Seminar halls

4.3

51

Total number of computers on campus for academic purposes

4.4

21.84

Total expenditure, excluding salary, during the year (INR in Lakhs):

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

BA UGBA Economics 01/08/2022

BA UGBA English 01/08/2022

BAUGBA History 01/08/2022

BA UGBA Odia 01/08/2022

BA UGBA Pol.Science 01/08/2022

BA UGBA Philosophy 01/08/2022

BA UGBASanskrit 01/08/2022

BA UGBA Sociology 01/08/2022

BCom UG BComAccountancy 01/08/2022

Bsc UG BSc Botany 01/08/2022

Bsc UGBSc Chemistry 01/08/2022

Bsc UG BSc Physics 01/08/2022

Bsc UGBSc Mathematics 01/08/2022

BSc UGBSc Zoology 01/08/2022

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://www.karanjiacollege.com/iqac.aspx

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development

offered by the Institution during the year

`09`

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

`0`

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

`14`

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability, and Human Values into the curriculum

```
Sl. No. Activity Duration From Duration To Number of participants
1 World Environment Day(Webinar) (Seed Ball Preparation)
05.06.2021 05.06.2021 100 2 Swachhata in Karanjia Town (@Gandhi
Jayanti) 01.10.2021 02.10.2021 150 3 Clean India 31.10.2021
31.10.2021 45 4 Janajati Diwas Azadi Ka Amrit Mohatsav 15.11.2021
15.11.2021 450 5 World AIDS Day (Debate & Quiz Competition &
Meeting) 01.12.2021 01.12.2021 92 6 Orientation to Freshers
08.12.2021 08.12.2021 135 7 Women Empowerment & Career Counselling
23.02.2022 23.02.2022 55 8 Drugs: Abuse & Prevention 10.03.2022
10.03.2022 135 9 Witch Hunting Awarness Programme among the tribal
students 28.01.2022 28.01.2022 80 10 Voters Awarness Programme
24.01.2022 24.01.2022 259
```

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	**No File Uploaded**
Any additional information	[View File](#)

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

```
01
```

File Description	Documents
List of value-added courses	[View File](#)
Brochure or any other document relating to value-added courses	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

```
475
```

File Description	Documents
List of students enrolled	[View File](#)
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

```
361
```

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.karanjiacollege.com/kjkphoto/pdffile/course_outcome20-21/Student-Satisfaction-Survey-Report-2021-22.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.karanjiacollege.com/kjkphoto/pdffile/course_outcome20-21/Student-Satisfaction-Survey-Report-2021-22.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

475

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

229

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The proctorial classes offer a powerful and effective mechanism to departmental teachers to gain feedback from the students regarding their academic performance. In the proctorial sessions, by means of personal interviews, different students are encouraged to overcome their inhibitions to reveal any difficulties they might be encountering in coping with the requirements of the curriculum. Often, students share the difficulties being faced by them in benefitting from the lectures, or in the practical classes. This information is informally shared with other teachers of the department during academic discussions so that all the teachers focus liberally to improve comprehension and perception of under performers. However, performance in examination remains the significant criterion in identifying the slow- and advanced learners. Prior to the publishing of Semester examination results by the HEI, the Board of conducting Examiners in each programme analyses the result statistics and gets an opportunity to deliberate on the performance of the students. This knowledge helps the teachers in formulating a corrective and remedial strategy to be employed in the following semester for the under-performing students. In pursuance of this strategy, teachers take special care in the classes to ensure that slow learners achieve a sound understanding of the topics.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2022	1380	51

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The teaching learning method is a student centric method. The methods like experimental learning, participative learning and problem solving learning make the teaching learning method strong. The college adopts different types of teaching learning methods.

The learning experience is upgraded by use of ICT tools. like PPTs, LCD interactive boards, JAM boards by teachers, especially consequent upon the covid-19 pandemic and evaluated through mock tests, quiz, webinars, online testing, Google Meet, Zoom, Whatsapp Group etc.

There is a scope of study tours, project work in the course curriculum. Students are asked to Choose the topics and prepare the projects under the guidance of teachers. Under new CBCS system, students are also provided with the option of choosing the subjects of another stream.

Quiz competition, Talent haunt, PPT presentation through webinars are organized for exposure of students to boost their creativity and hidden talents. They also get the access to internet with resource persons in the webinars. There are provisions of language laboratory , virtual classrooms, spoken tutorials for the development in communication skills as well as other skills beyond the syllabus.

Guest lectures on topics relevant to employment skills and employment opportunities are organized by personnel from different career counsellors.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	[Nil](#)

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Total number of teachers using ICT (LMS, e Resources) ICT Tools and Resources available along with 10 Nos. ICT enabled classrooms, smart classrooms. 49 Nos. of teachers using e-resources and techniques used like E Pathsala 5.0, Sodhaganga Moocs LMS 2.0.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.karanjiacollege.com/ict.aspx
Upload any additional information	**No File Uploaded**

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

51

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	[View File](#)
Circulars with regard to assigning mentors to mentees	[View File](#)

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

1. Time Table for online classes for Final Year and Pre-final year students. 2. Daily activities report of teachers.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

51

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

09

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	[View File](#)
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

41

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	[View File](#)
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

35

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

1. Online Examinations held as per Govt. guideline issued from time to time during Pandemic COVID-19 for the session 2021-22. 2. Alternative methods adopted for evaluation as per guidelines. 3. Online examination conducted basing on IT and college website with enabled ID/Password to stduents and mentors and mobile handsets. 4. Sharing of question papers to the students through the mentors, website, whatsapp. 5. Answers of online examinations uploded by students in the college website with enabled ID / Password. 6. Introduction of a newly developed software for smooth management of the online examinations

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

All the informations in connectipopn withProgramme Outcomes and Course Outcomes has been uploaded in the college website and the link is given in the link below.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Link for additional Information	https://www.karanjiacollege.com/aqar.aspx

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

1. The existing programme and course outcomes were duly examined by the Academic Council Meeting and after detailed discussion it was decided to modify the existing courses as per the instruction of the UGC as well as HE dept. of Govt. of Odisha. 2. Some vale added courses were introduced keeping in view of present situation of the society namely Ethics & Values, Disaster Management along with some skillbased courses in different subjects.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://www.karanjiacollege.com/iqac.aspx

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

339

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	<u>Nil</u>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<u>https://www.karanjiacollege.com/kjkphoto/pdffile/course_outcome20-21/Student-Satisfaction-Survey-Report-2021-22.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

This institution always encourages to the faculties for engagement of research activities in different University presently Sri Rajendra Kumar Behera, Reader in Odia Sri Kedarnath Buda, Lecturer in Mathematics and Laxmikanta Mishra, Lecturer in Physics areengaged with his Ph. D. work at Utkal University, Bhubaneswar, IIT, Kanpur and MSCB University, Baripada respectively.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	<u>Nil</u>
Any additional information	**No File Uploaded**

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	**No File Uploaded**
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

8

File Description	Documents
e-copies of the award letters of the teachers	[View File](#)
List of teachers and details of their international fellowship(s)	[View File](#)
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	**No File Uploaded**
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	Nil
List of research projects during the year	**No File Uploaded**

3.2.3 - Number of teachers recognised as research guides

02

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	**No File Uploaded**
Paste link to funding agencies' website	Nil
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution encourages the faculty members of the academic departments to come up with innovative ideas for the welfare of the students. The students are given opportunity forexecution of student projects, fieldwork. In the social sciences, fieldwork activities enable students and faculties to engage with the community. Development of entrepreneurial attitude is integral to the curricular content of some departments,

1. A Seminar was held on : Guide to interpreting Magnetic susceptibility data with Curie-Weiss Law on 27.05.2022 by the department of Physics, Karanjia Autonomous College, Karanjia, Dist- Mayurbhanj.

2. A student friendly mobile app for the benefit of the students.

3. A student friendly online examinations system has been introduced since 2020-21.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

01

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

03

File Description	Documents
URL to the research page on HEI website	[Nil](#)
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No File Uploaded
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0

File Description	Documents
List of research papers by title, author, department, and year of publication	No File Uploaded
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[Nil](Nil)

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

02

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<u>View File</u>
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Sensitisation Programme carried out by the NSS & YRC units of the college in adopted Village Ankura under Karanjia NAC area here COVID vaccine awarness programe and Dangu Malaria Awarness programme has been conducted during the month of August and September 2021. The NSS units of our college organised mega free eye checkup and cataract surgery camp to facelitate the deceased patients in and around Karanjia NAC. The plantation programme of about five thousands saplings has been conducted by the NSS unit in 22.02.2022 with the colaboration of Forest Department Karanjia. A number of other awarnes programme including women empowerment, career councelling workshops etc are also been conducted.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

02

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

53

File Description	Documents
Reports of the events organized	**No File Uploaded**
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

4446

File Description	Documents
Reports of the events	**No File Uploaded**
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

03

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

02

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Instituion has adequate infrastructure and physical facilities for teaching learing activities. We have the infrastructure as follows- 1. Classrooms - 41 Nos. 2. Labotaries- 05 Nos. 3. Language Lab - 1 No. 4. Computer Lab - 1 No. 5. Indoor Sports facilities - 1No. 6. Library having with reading room facility- 1 No. 7. Canteen - 1 No. 8. Hostel (Boys)- 02 Nos. 9.Hostel (Girls)- 02Nos 10.Hostel (ST/SC Girls)- 01Nos 11. Staff Common Room - 1 No. 12.Boys' Common Room - 1 No.

13.Girls' Common Room - 1 No. 14. Examination Strong Room - 1 No. 15. NCC office - 1 no. 16. NSS office - 1 No. 17. YRC office - 1 No. 18. Student Union Office- 1 No. (details mentioned in Addtional sheet attached)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

1. Indoor Sports facility. 2. Gymnasium 3. Yoga Centre 4. Badminton Court

5. Open Gym

6. Football Field

7.Cricket Field

File Description	Documents
Geotagged pictures	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

10

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

190.49

File Description	Documents
Upload audited utilization statements	[View File](#)
Details of Expenditure, excluding salary, during the years	**No File Uploaded**
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes, Name o fthe ILMS Software Nature of automation Version Year of Automation LIBMS Partially 2.0 2019 e-granthalaya Partially 2.0 2019

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[Nil](#)

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.75

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

48

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Karanjia Autonomous College,Karanjia has an It policy covering WIFi,CCTV Surveillance& has allocated budgetary provisions for updating its IT facilities. An approximate towards Wifi automation Rs 100000/-:Telephone& Internet Rs 20000/-; Computer &CCTV maintenance Rs50000/- have been spent for these purposes.Due to Covid-19 Constraints& SOP advisory issued by the Government students are denied to physical classes &Examinations. Online classes& Examinations were held throughdifferent online platforms such as ZOOM App,Google Meet,,Webex along with e mails & Whatsapp sharing .The college supports to data Services & sharing to teachers for these purposed.Teachers are motivated to their mobile data & hotspot syncronisation making teaching learning condutive & for academic excellence.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1380	46

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

C. Any two of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

190.49

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has a written mission set of objectives that respects the autonomy, identity and integrity of the stakeholders. The institution has its own policy and associated procedures for maintaining and utilizing the Physical, intellectual, digital infrastructure of the institution with a commitment to ensuring the quality in all respect. The management of the institution gives utmost priority to extension of physical infrastructure of the institution for providing adequate number of classrooms for teaching-learning activities. The laboratories are well equipped to cater to the needs of the science students as well as social science students having practical components from time to time in view of syllabic need. ? The language laboratory is fully utilised for conducting soft skill programmes and spoken tutorial classes for better employability of the students. Emphasis is always given to keep the latest published books of all subjects for providing learning resources to the teachers and the students. Every year, books are purchased as per the need of the programmes. Automation of the college library is partially done by Easy Solution for acquisition, cataloguing, circulation, serial

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.karanjiacollege.com/kjkphoto/pdffile/QualityMaintenancePolicy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1331

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

634

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**B. Any 3 of the above**

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	**No File Uploaded**
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

142

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

10

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

165

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	**No File Uploaded**
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students are important stake holders and they are involved in all-round development of the Institution. They do represent in various Committees of the Institution like Internal Quality Assurance Cell (IQAC). Representation of students from Arts, Science and Commerce streams in IQAC is given emphasis for direct participation.

Publication of student's project reports. Organisation of workshops for student's on preparation of project reports. Timely publication of examination results. In all the Departments, students representatives are elected as Seminar Secretaries, Assistant Seminar Secretaries and Class representatives. They act as student representatives in their respective departments. They take active part in all the departmental activities like organisation of Departmental seminar, competitions and other curricular and cultural activities. Students are elected / nominated to students' union for organizing various curricular and extracurricular activities in the institution. There is residential committee wherein students do represent for taking decision with regard to allround development of the five hostels in the institution. Students also represent the library committee to look into the overall improvement of library and reading room facilities. In this way there is decentralization in the process of management.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

One alumni association member Dr. Jitena Kumar Ram has donated Rs.10000/- for procurement and installation of a Purifier.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	[Nil](#)

5.4.2 - Alumni's financial contribution during the year	**E. <2 Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The college in its 58th year, reiterates on its mission to and the vision of the institution High quality educational programmes and healthy practices are being implemented keeping in mind the mission andvision of the institution to prepare the young minds as responsible and useful citizens. The College has a multi-layered hierarchy structure that allows all stakeholders to participate in decision making. The governance structure of the College consists of the Governing Body, the College Principal, and other bodies. The apex regulatory body is the Governing Body and the Principal acts as the authorised Representative of the Government to plan and implement the institutional quality policy. The various administrative wings and academic departments of the College are effectively governed through formation of mandatory bodies such as Academic Advisory Council, IQAC, Staff Council, Purchase Committee etc. having well defined roles and principles keeping in sync with the vision and mission of the College. Staff Council meetings are regularly held to discuss about the functioning of the various Committees. The Academic Council Meeting was Held on 19.08.2021 to approve the syllabus modified/recommended in the Board of Studies Meetings for the session and other academic matters.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	<u>Nil</u>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution ensures a smooth and transparent functioning via decentralising different roles of various stakeholders viz. teaching staff, non-teaching staff and students. Upon the commencement of the academic year, the Principal notified the assignment of Co-curricular and extracurricular duties to the Members of the teaching Staff of the college. various tasks such as admission, examination is divided between teaching and nonteaching staff. The Decentralized teams of the members of staff for various activities in the college is attached herein. Teacher's participation in Staff Council is an illustration of decentralization and participative management. The Principal chaired the Staff Council and the senior most teacher acts as the Council's Secretary. Teachers function as members of different committees and each committee is headed by a convenor. Full body IQAC meetings were held on 20.01.2022 and 28.05.2022 and the inputs from the IQAC were

put into practice. Each department works under the aegis of its Head of the Department, further each teacher is allocated a list of students to mentor. Additionally, students were nominated as Seminar Secretary/Class representatives to ensure student representation. College has an Alumni Association which contribute significantly to the development of the institution through financial and othersupport services.

File Description	Documents
Upload strategic plan and deployment documents on the website	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	<u>Nil</u>

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

As premier educational institution of the district, the College fulfil edits primary responsibility of imparting quality education to students by preparing them to face contemporary challenges, to develop critical thinking and lead the world towards a better future. The Institutional Development Plan(IDP) Committee crucially contributed to the execution of the infrastructural development for the current session Common minimum programmes formulated by the Government were implemented in true spirit and letter. An academic block with 18 class rooms and one computer lab has been constructed to provide netter physical facility to the students. The Development Committee met on several occasions to implement institutional strategic plans.

In the field of NSS , one student was awarded to the best Volunteer (Male)for the session 2021-22 by the MSCB University, Baripada. Under Yoga training Programme, yoga classes for one day was held for students on 21.06.2021. In the field of Sports, an Inter college Football tournament was arranged by the College from 01.11.2022 to 05.11.2022.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Executive Committee is the body of the college which plans, monitors, and executes the broad activities of the college. The committee is headed by the President, and the Principal as Ex-Offcio General Secretary. Further, the Academic Council is the body of the college which is responsible for deliberating upon proposals for examination reforms, opening of new programmes, approval of the proposals of the Board of studies of the college. The academic council has statutory members nominated by the Vice Chancellor of the affiliating university as well as by the Executive Council of the college. At the departmental level, Heads of the Department are entrusted with the responsibility of managing the departmental affairs and overseeing the academic

works of the Departments. They are supported by Demonstrators / Lab Assistants/ Store Keepers and other Group D employees. The Principal runs the college administration with the help of HODs and other officials of his office. Staff members of the college have been assigned different co-curricular and extracurricular responsibilities for smooth management of the college. The Librarian is in-charge of the library and supervises the library assistants and attendants in order to keep it in proper working order.

File Description	Documents
Paste link to Organogram on the institution webpage	[Nil](#)
Upload any additional information	**No File Uploaded**
Paste link for additional Information	[Nil](#)

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Details of implementation of e-governance in areas of operation	[View File](#)
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Not done due to COVID-19 situation.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	<u>Nil</u>

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<u>View File</u>
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

05

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution regularly facilitates the conduct of next ernal financial audit by the Government of Odisha and DLFA on yearly basis. The college authorities provide all sorts of assistance to facilitate the process of audit by presenting relevant files, bills, vouchers, orders, cashbook etc. to the audit team. Similarly internal verification of bills, vouchers, cashbooks etc. are done regularly. Audit objections are complied as per the suggestions made by the audit team. The accounting procedure is done through college Accounting Procedure Automation.Currently the Government financial audit is in progress in the college for the financial year 2021-22.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

This HEI is a Government aided institution, and all the financial aspects of the institution are conducted as per the prevailing Financial and General rules and guidelines of the Government of Odisha. The mandate for numerous internal committees is clearly defined, and they hold meetings to estimate expenditure relating to their respective areas of operation in concordance with the prevailing regulations, upon which proposal for the expenditure is received by the college authority from them. The development Committee is the Central body which identifies the needs and requirements of the institution, and resolves to allocate funds for various activities of the college. The purchase committee is the internal body responsible for supervising the process of purchase. A senior officer is designated as the Accounts Bursar, who is responsible for ensuring adherence to government-stipulated financial norms. Steps were initiated for greater engagement with the Alumni for the strengthening of the college infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college takes up various initiatives for substantial quality increment of the college. It has been promoting quality-related activities and issues through various programmes and activities such as seminars, workshops, symposia, conferences, academic meetings and similar events and programmes for the stakeholders of the institution. The IQAC has conducted Surveys on Student Satisfaction and sought feedback on curriculum. It has also conducted Gender Audit, Administrative and Academic Audits and Audits on the status of Persons with Disability. Meetings have been convened to deliberate upon the recommendations of the Audits, and actionable targets been identified for execution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC kept itself abreast of all activities related to Teaching-Learning being practised in the institution. At the commencement of the Academic Session 2021-22, The meetings of Board of Studies in all programmes were held to review the existing course content and to recommend the list of Question Setters, Moderators and examiners. All the Mid-semester and end-semester examinations were conducted, taking into view the Pandemic Situation, and efforts of the institution was directed towards publication of results within the stipulated period. The departments maintained student attendance registers and progress registers. Percentage Calculation of Student attendance was carried out by the committee for Abstract of Attendance. Student Seminars and Execution of Student Projects were conducted by all departments. For assessment of the Strength and Weaknesses of the Teaching-Learning infrastructural set-up, the IQAC also catalysed the conduct of Administrative- and Academic Audit. The IQAC took stock of the Learning outcomes basing upon the information obtained from the Examination Section of the college, and through enumeration of Student Placement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. A gender audit for the session 2021-22 was conducted by the college under the auspices

of IQAC. The report was placed before the IQAC in a meeting and actionable aspects were identified.

2. For all the streams, a compulsory course of "Ethics and Values" introduced by Govt. of Odisha from the academic session 2021-22 aims at sensitizing the students regarding women empowerment, and the policies framed to bring about gender balance in society.

3. On the occasion of International Women's Day, on 7th March,2022, the department of Political Science organised a Gender sensitisation programme in the month of December-2021.

5. Counseling Cell of the institution is actively providing psychological support and guidance to the students of the institution, irrespective of gender, who are undergoing

psychological distress.

6. Prominent displays of anti-ragging slogans, helpline numbers and contact details members of different cells and their numbers are displayed all over the institution.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	<u>Nil</u>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**D. Any 1of the above**

File Description	Documents
Geotagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Inspired by an institutional mission for a clean and green campus, as per the approval of principal, the college administration has enlisted the professional services of a specialised agency for maintenance of hygiene and cleanliness of the college campus. Garbage bins have been kept at various places of the college campus. Garbage is regularly collected by the Notified Area Council, Karanjia authorities. For the disposal of solid waste and e-waste management, The sanitation of college is looked after by four number of work persons and the wastes are removed on daily basis.

(1) Liquid wastes are removed by systems designed and

maintained by the Public Health department.

(2) Management of e-waste: The college avails of the doorstep

collection of e-waste facility offered by Notified Area Council, Karanjia

(3) This HEI does not generate any radioactive waste. Hazardous

Chemicals, wherever generated, is disposed of by following prescribed norms.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include	

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**B. Any 3 of the above**

File Description	Documents
Geotagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,	**B. Any 3 of the above**

**reader, scribe, soft copies of reading
materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	**No File Uploaded**
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

College nurtures sensitivity, love and respect for a diverse group of students with enabling strategies:

1. Canteen facility inside the campus, Playgrounds, Boys' and Girls' Common Room, Library and Reading Room facilities are made available to all students, irrespective of their social background and gender.

2. Students coming from different socio-economic backgrounds and regions are treated equally in the college campus and the departments. Equality Challenge Units are set up in

the departments to enquire into their problems and remedial measures are taken accordingly.

3. Besides, English, Odia, and Sanskrit are also taught and activities undertaken in all 3 languages. In the college magazine, articles belonging to major languages are published. The magazine caters to students coming from different linguistic and communal backgrounds.

4. Inclusive environment is provided for PwD students. There are specially-constructed ramps, and toilets facilitating their movement in attending classes, library etc. Students are sensitized to the needs of the physically-challenged. Blind students are specially taken care.

5. For the sensitisation and welfare of students, teaching and non-teaching personnel, the College has a Sexual Harassment Cell, Grievance Cell for students, an Equal Opportunity Cell as well as an Internal Complaints Committee.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Vigilance Week was also commemorated in the Campus (From 26.10.21 to 01.11.21) sensitizing the members of the staff and the students to become honest and responsible citizens. Students and staff took an oath to this effect on Dt 01.11.2021 in online mode. A meeting was organized with the principal in the Chair. The College celebrates the Independence Day & Republic Day exuberantly. These are the foremost occasions when the institution, through the activities of the day, gets ample opportunity to inculcate the crucial values of sovereignty, socialism, secularism, democracy, republican character of Indian State, justice, liberty, equality, fraternity, human dignity and the unity and integrity of the nation in the students and the employees.

Besides, the NCC units of the college embody the institutional commitment to the fundamental duty of defending the country and rendering national service when called upon to do so. The NSS and YRC units of the college, through their activities, Promoted harmony and the spirit of common brotherhood in society transcending religious, linguistic and regional or sectional diversities. Through curricular instruction and extracurricular events for environmental awareness, the HEI inculcates the importance of the duty to protect and improve the natural environment.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of Ethics - policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college is keenly aware of its role in the building of informed citizens who understand their roles as future valuable citizens. In keeping with this objective, students and staff members celebrate many national and international commemorative days in the institution. Like every year, Independence day was celebrated on 15.08.2021 and Republic Day was celebrated in the College Campus on 26.01.2022. On these days, the national Tricolour was unfurled by the Principal and The National anthem as well as other patriotic songs are recited by all those present. The NCC units of the college Hold Parades and assembled to record

their pledge of allegiance to the country and the constitution. A detailed list of the commemoration of national and international by the various constituent units of the college is attached herewith for reference.

Besides the days of national importance, The International Women's Day has been celebrated in the institution.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Institutional Best Practice: The well-being of students is the highest priority of the college. With the noble intent to look after students' issues and thereby enhance their academic performance, under the auspices of its Psychology Department, the HEI actively runs a counselling cell entrusted with the alleviation of individual distress and maladjustment and resolution of individual psychological crises. to visit cell for personal and academic concerns . The cell operates twice a year.

The students visit the cell on their own or on the referral of other teachers. The members of the counselling cell obtain thorough information of students' issues, family background and related information to prepare detailed case report. Psychological tests are conducted if necessary. The concerned teacher keeps the information confidential as confidentiality

is the basic norm of counselling. All these services are unrestricted and free.

Besides, academic departments of the college pursue Best practices

at their own level. Some standard activities practised by the department are aimed at remedial instruction, mentoring, sensitisation of students to social evils and problems etc.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The pursuit of Academic excellence remains the central driving force of the HEI. On account of its celebrated academic traditions, like in the past, it has drawn the best academic talent from across the state of Odisha and beyond in the current year. This college has been contributing the best of human resources to every professional sphere of India and the globe. Hence, through superlative instructional methods inside the classrooms and beyond, the college devotes itself to lay solid foundations for its graduates in all disciplines.

It is situated in a rural / tribal area and aims at preserving its rich cultural heritage. The HEI is keenly aware of its responsibility to sensitise its alumni to this sociocultural legacy. To this end, Various cultural programmes were held, whenever suitable to be accommodated in the college calendar.

For instance, A Blood donation camp was organised on 15.12.2021 for 71 units collected by NSS and YRC wing and an Mega Eye Check-up and Cataract Surgery Camp was held from 20.10.2021 to 04.11.2021 by NSS Wing and cataract surgery was done for 92 nos. of patients.

File Description	Documents
Appropriate link in the institutional website	<u>Nil</u>
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

A 120- seated girls' hostel and a 12-seated SC/ST Boys hostel under construction, would be made functional. Wi-fi connectivity would be provided to the whole College campus. Post graduate programmes in two subjects will be introduced from 2023-24 academic session.

Plan of Action for next Academic Session has already been submitted to the office of OHEPEE for approval with the total approximate cost of Rs.55,000,00/-. The proposed plan for the coming academic session is found with following proposals:

- **Desktop Computers of latest model for all Departments, library, office, laboratories of Physics, Mathematics, Computer Science and SAMS centre of the college with desktop tables and chairs.**

- **Laptops, Printers, Projectors for few departments, library, IQAC, Counselling Cell etc.**

- **Upgradation of Girls and Boys Common Rooms with furniture and necessary equipment of sanitary provision, Newspaper and Magazine stand and Table Tennis set up etc.**

- **Furniture such as teachers' table, teachers' chair, notice boards, Wooden Podium, Wooden Stools for**

laboratory use, for various departments, classrooms,

boy's and Girl's Common Rooms