



OFFICE OF THE PRINCIPAL,
KARANJIA AUTONOMOUS COLLEGE, KARANJIA

Notice No: EX/647

Date: 29.5.24

It is hereby informed to all concerned that, those who are interested for re-addition/re-Checking of their marks (+3 6th Sem Exam 2024) published on 23.5.24 may apply in online mode on payment of Rs 100/- per Paper on or before 4.6.24.


**General Instructions for filling up of forms and payment of
Re-addition/Re-checking fees :**

The students are advised to follow the instructions as mentioned below:

Steps to submit online application form and payment of fees:

- Visit the College Website at www.Karanjiacollege.com
- Click on Examination tab
- Click on Student/Admin login
- Log in to the Account (Using user ID & Pass word)
- Select : + GRIEVANCE
- Select Add GRIEVANCE
- Fill out the form with all required information accurately.
(Fill the Subject, Choose Priority – High, Choose Category – Re-Checking)
- Fill the Semester, No of Papers, Name of Papers in the respective Places.
- Then Click on Add
(You can also write your grievance in the Message box provided)
- Click on Pay & Submit and then proceed to pay.
- Click on Pay now.
- Scan the QR Code from any UPI App and complete the transaction.
- Copy the 'transaction ID' from payment receipt screen & go back to preview form screen.
- Paste the transaction ID on the space provided & click on verify button.


Principal, 29.05.24
Karanjia (Auto) College, Karanjia


Controller of Examinations,
Karanjia (Auto) College, Karanjia

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1. Staff Common Room/all Notice Boards/Examination Section/College Website/ College whats app group/Head Clerk for information.